

SMART Goal Brainstorming Sheet

BRAINSTORM	
S	<p>SPECIFIC</p> <p><i>What do I ultimately want to achieve?</i></p>
M	<p>MEASURABLE</p> <p><i>How can I tell that I have achieved my goal?</i></p>
A	<p>ATTAINABLE</p> <p><i>Can I envision myself achieving my goal?</i></p>
R	<p>REALISTIC</p> <p><i>Is my goal too difficult to achieve?</i></p>
T	<p>TIMELY</p> <p><i>When is the completion date for achieving my goal?</i></p>

What is your SMART goal as an aspiring administrator?

SMART Goal Action Plan

Action/Strategy #1	Completion Timeline	Person Responsible

Action/Strategy #2	Completion Timeline	Person Responsible

Action/Strategy #3	Completion Timeline	Person Responsible